**REGULAR MEETING OF THE CITY COUNCIL**

**LEMMON, SOUTH DAKOTA**

**TUESDAY, SEPTEMBER 4, 2018**

Pursuant to due call and notice thereof, the Regular Meeting of the City Council of Lemmon, South Dakota was held on Tuesday, September 4, 2018, at 6:00 p.m. in the Council Chambers of City Hall.

Council members present were: Jill Anderson, Jackie Beer, Pat Dalzell, Jim Lorenz, and Tim Pelkofer. Absent was Mayor Neal Pinnow. Employees in attendance were: Chad Abel, Annette Dalzell, Dave Huber, and Raven Christman.

Others in attendance were: Bruce Densberger, LaQuita Shockley, Deb Ruen, Mike Schweitzer, Carl Kimmerle, and Barb Pinnow.

In the absence of Mayor Pinnow, Council President Beer called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Anderson moved, Lorenz second to approve the Agenda as presented. All voting “Aye”; motion carried.

Lorenz moved, Anderson second to amend the minutes of the August 6, 2018, Regular Meeting deleting the item in claims portion to Flint Hills Resources $15,743.06. This was a 2017 amount that should have not been included. All voting “Aye”; motion carried.

Anderson moved, Dalzell second to approve the minutes of the August 6, 2018, Regular Meeting as amended. All voting “Aye”; motion carried.

Ed Gold entered the meeting at 6:02 p.m.

There is no code enforcement report to be given.

Beer reminded the Council of the SDML Annual Conference to be held in Pierre on October 2-5, 2018 and encouraged all to attend.

Anderson moved, Dalzell second to approve the request to change the Library Expansion line item to Restricted Library Improvement in the amount of $1,869.00. All voting “Aye”; motion carried.

Anderson moved, Lorenz second to approve the request to change the Landfill Upkeep or Replacement item of $10,000.00 to unrestricted funds in the General Fund. All voting “Aye”; motion carried.

Anderson moved, Dalzell second to approve the request to keep the following departments as assigned in the respective amounts: Fire Department-$98,061.00; Police Department-$16,000.00; Streets-$37,879.00; Parks-$18,000.00; Pool-$30,000.00. All voting “Aye”; motion carried.

Anderson moved, Lorenz second to allow the Finance Office to advertise the hearing for Temporary Liquor License for Lemmon Recreation on October 1, 2018, at 6:15 p.m. for a special event at the Beeler Community Center on October 20-21, 2018. All voting “Aye”; motion carried.

Raven Christman spoke to the Council on behalf of the Chamber of Commerce holding the Trunk or Treat on October 31, 2018. Anderson moved, Lorenz second to approve the request to block off 6th Street East between Main Avenue and 1st Avenue East from 3:30-7:00 p.m. and some parking spots for the parking of the participants. All voting “Aye”; motion carried.

Anderson moved, Dalzell second to approve the request to change the Lagoon replacement line item of $500,000.00 to be assigned to Sewer Fund. All voting “Aye”; motion carried.

Anderson moved, Dalzell second to hire Sarah Felder as a part time park employee for September and October 2018 at $10.00 per hour to do park maintenance. All voting “Aye”; motion carried.

Anderson moved, Dalzell second to approve the purchase of a propane heating system in the amount of $5,400.00 for the city maintenance shop with funds coming from the General Fund and the tanks to be purchased for outside next year. All voting “Aye”; motion carried.

6:15 p.m. This being the time and place for the Public Hearing for a Temporary Liquor License for Benny’s on September 8-9, 2018, at the Beeler Community Center for a special event. There being no one to speak for or against, Dalzell moved, Anderson second to approve the license. All voting “Aye”; motion carried.

This being the time and place for the Public Hearing for a Temporary Liquor License for Benny’s on September 15-16, 2018, at the Beeler Community Center for a special event. There being no one to speak for or against, Lorenz moved, Anderson second to approve the license. All voting “Aye”; motion carried.

This being the time and place for the Public Hearing for a Temporary Liquor License for Benny’s on October 26-27, 2018, at the Beeler Community Center for a special event. There being no one to speak for or against, Dalzell moved, Anderson second to approve the license. All voting “Aye”; motion carried.

This being the time and place for the Public Hearing for a Temporary Liquor License for Benny’s on November 24-25, 2018, at the Beeler Community Center for a special event. There being no one to speak for or against, Dalzell moved, Andersons second to approve the license. All voting “Aye”; motion carried.

This being the time and place for the Public Hearing for a Temporary Liquor License for Benny’s on December 1-2, 2018, at the Beeler Community Center for a special event. There being no one to speak for or against, Lorenz moved, Dalzell second to approve the license. All voting “Aye”; motion carried.

LaQuita Shockley addressed the Council in regards to the Fall Fest on September 22, 2018, with a request to block off 3rd Street East between Main Avenue and 1st Avenue East for the small engine poker run which will include golf carts, mopeds, and lawn mowers, on the north side of Boss Cowman Square. President Beer put this on hold for the opening of bids.

6:20 p.m. This being the time and place for the opening of propane bids. Two bids were received as follows: Dakotas Propane bid of $1.13 per gallon firm and a rate of $50.00 per hour for any and all service work, Southwest Grain bid of $1.12 per gallon firm or .115 cents per gallon off the daily posted price and a rate of $48.50 per hour for service work. After some discussion, Anderson moved, Dalzell second to accept the bid from Southwest Grain at the $1.12 per gallon firm price and service work at the hourly rate of $48.50 per hour. All voting “Aye”; motion carried.

Chad Abel, Finance Officer, spoke to the Council about the request to enroll in an ICS/CDAR program with Dacotah Bank. Abel has conferred with the State of South Dakota Legislative Audit as well as KBA, auditors and both parties approve the program. The program allows Dacotah Bank to use the money from the city for lending purposes, and this program frees up money which is in excess of the $250,000.00 overage of securities for the bank to lend out. Anderson moved, Dalzell second to approve the enrollment into the program with Dacotah Bank. All voting “Aye”; motion carried.

President Beer brought the Fall Fest back to the table. Anderson moved, Lorenz second to grant the request to close 3rd Street East from Main Avenue to 1st Street East from 1:00 p.m. until done on September 22, 2018, for the Chamber Fall Fest. All voting “Aye”; motion carried.

Lemmon Made, Carl Kimmerle, met with the Landfill Committee asking to dispose of animal carcasses at the Lemmon landfill. It was noted that Tim Hess has researched several sites as well as the State of South Dakota and it is the recommendation of the Landfill Committee to not accept the disposal of the animal carcasses from Lemmon Made. Dalzell noted that Kimmerle was willing to pay for costs incurred with the disposal. Anderson moved, Dalzell second to accept the recommendation of the Landfill Committee and not accept the animal carcasses. All voting “Aye”; motion carried.

Anderson moved, Lorenz second to approve Task Order #10 from HDR Engineering which is an Agreement between the City of Lemmon and HDR Engineering, Inc. to perform services per the agreement to survey and preliminary roadway design for 2nd Street East from Main Avenue east to the corporate city limits in the amount of $73,317.20 as presented. All voting “Aye”; motion carried.

President Beer noted that the Finance Committee has met and done the six month review of Finance Officer, Chad Abel. Mayor Pinnow, absent due to fireman duties, has the actual review, however the committee recommends a 50 cent per hour increase in pay with another review in six months. Dalzell moved, Anderson second to approve a 50 cent per hour increase to $17.50 per hour with another review in six months. All voting “Aye”; motion carried. Beer thanked Abel for his diligence to learn the position.

Lorenz moved, Anderson second to have the second reading of ORDINANCE #2018-1, 2019 Appropriations. On a roll call vote, all voting “Aye”; motion carried.

**ORDINANCE NO. 2018 - 1**

**2019 APPROPRIATIONS ORDINANCE**

 Be it ordained by the City of Lemmon that the following sums are appropriated to meet the obligations of the municipality.

410 GENERAL GOVERNMENT GENERAL FUND

 411.5 Contingency $68,600

412 Executive 42,484

 413 Elections 1,000

 414 Financial Administration 104,587

 419 General Buildings 32,000

 TOTAL GENERAL GOVERNMENT $248,671

420 PUBLIC SAFETY

 421 Police $234,500

 422 Fire Department 70,755

 TOTAL PUBLIC SAFETY $304,255

430 PUBLIC WORKS

 431 Highway and Streets $370,937

 432 Sanitation 260,526

 435 Airport 31,100

 TOTAL PUBLIC WORKS $662,563

440 HEALTH AND WELFARE

 441 West Nile $1,200

 442 Hospice 1,000

 443 Mental Health 1,500

 TOTAL HEALTH AND WELFARE $3,700

450 CULTURE AND RECREATION

 450 Petrified Park $ 36,509

 451 Parks 62,502

 452 Ball Parks 17,700

 453 Swimming Pool 65,752

 454 Golf 17,300

 455 Library 54,685

 TOTAL CULTURE AND RECREATION $254,448

460 CONSERVATION AND DEVELOPMENT

 465 Economic Development and Assistance $ 82,500

**ORDINANCE NO. 2017-1 2018 APPROPRIATIONS ORDINANCE CONTINUED**

 466 Economic Opportunity 34,300

 TOTAL CONSERVATION AND DEVELOPMENT $116,800

470 DEBT SERVICE

 470 Debt Service $20,500

 TOTAL DEBT SERVICE $20,500

511 OPERATING TRANSFERS OUT

 511 Operating Transfers out $14,495

TOTAL OPERATING TRANSFERS OUT $14,495

999 GENERAL LONG TERM DEBT

999 Long Term Debt $100,000

 TOTAL LONG TERM DEBT $100,000

TOTAL GOVERNMENTAL APPROPRIATIONS  **$1,726,432.00**

211 BAMBLE FUNDS

 211 Bamble $2,000

 TOTAL BAMBLE FUNDS $2,000

212 CEMETERY

212 Cemetery $12,495

TOTAL CEMETERY $12,495

213 CITY SALES TAX – 1% BBB

 465 BBB Expenditures $30,000

 $30,000

TOTAL 2018 APPROPRIATIONS **$1,770,927.00**

The following designates the funds that money derived from the following sources are applied to.

**410 GOVERNMENTAL FUNDS** GENERAL FUND

 Taxes $1,218,279

 Licenses and Permits 19,950

 Intergovernmental Revenue 114,600

 Charges for Goods and Services 37,750

 Driver’s Licenses 2,000

**ORDINANCE NO. 2017-1 2018 APPROPRIATIONS ORDINANCE CONTINUED**

Miscellaneous Revenue 23,860

 Liquor Receipts 65,450

 Solid Waste 247,526

 **TOTAL FINANCE FOR GENERAL FUND $1,729,415.00**

**211 BAMBLE FUNDS**

 211 Bamble $ 0

 101 Funds transferred in 2,000

 TOTAL BAMBLE FUNDS $2,000

**212 CEMETERY FUNDS**

 212 Cemetery $1,300

101 Funds transferred in 11,195

 TOTAL CEMETERY FUNDS $12,495

**213 1% BBB SALES TAX**

 213 BBB Sales Tax $32,455

 TOTAL BBB SALES TAX $32,455

 **TOTAL MEANS OF FINANCE $1,776,365.00**

**ENTERPRISE FUNDS:** WATER FUND SEWER FUND

Beginning Unrestricted Cash $449,269 $197,656

Estimated Revenue 631,444 100,000

Less Expense - 525,712 - 28,715

ESTIMATED SURPLUS $556,001 $197,656

Estimated surplus to be transferred to

 General Fund 0 0

Ending Unrestricted Cash $556,001 $268,941

The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

 APPROVED

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NEAL PINNOW, Mayor

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Abel, Finance Officer

First Reading: August 6, 2018

Second Reading: September 4, 2018

Publish Date: September

Lorenz moved, Anderson second to approve the second reading of ORDINANCE #2018-1, 2019 Appropriations as presented. On a roll call vote, all voting “Aye”. President Beer noted the Ordinance passed, to be published and duly adopted.

Anderson moved, Dalzell second to approve claims as presented. All voting “Aye”; motion carried.

Mayor/Council, $1,100.00; Finance, $4,413.02; Fire Department, $550.00; Streets, $8,271.46; Landfill, $1,733.03; Cemetery, $70.00; Museum, $2,760.00; Gift Shop, $2,520.00; General Parks, $2,295.50; Ball Parks, $150.00; Pool, $3,309.91; Library, $1,761.96; Water, $4,107.37; Sewer, $737.33.

Dacotah Bank, Payroll Taxes, $6,942.52; Dacotah Bank VISA, Supplies & Repairs, $334.15; Aflac, $249.60; DGR Engineering, IFE Fees Airport, $2,000.00; Lemmon IGA, Supplies & Inventory, $507.81; Montana Dakota Utilities, Electricity, $6,326.88; Northwest Supply, Supplies, $566.60; Principal Financial Group, Life Insurance Premiums, $130.40; SD Revenue, Sales Tax, $1,906.58; Delta Dental, Premiums, $355.84; Wellmark , Insurance Premiums, $6,748.53; Slope Electric, Electricity, $54.40; Southwest Grain, Unleaded Fuel 1910.1 gal @ 2.906, $5,550.75; South Dakota Retirement System, Retirement, $2,440.97; West River Coop Telephone, Service, $722.16.

B&C Plumbing, Repairs to Main Street, $5.33; B&H Sanitation, Garbage contract, $6,500.00; Barlow, Jerry, Library Performance, $275.00; Beer, Brady, Water Refund, $47.81; Center Point LP, Books, $65.34; Christman, Raven, Cleaning Contract, $200.00; Cowboy Youth Football, BBB Funds, $2,000.00; Dacotah Bank Insurance, Baseball School Vehicle Insurance, $188.00; Dacotah Bank Insurance, 1995 International Truck, $158.00; Dakota Auto Parts, Supplies, $8.29; Dakota Herald, Legals, $200.00; Dakota Lodge, Room for Jerry Barlow, $81.75; Dale Rivinius Tilling & Mowing, Cemetery mowing, $387.75; Demco, Library Supplies, $48.31.

Gale/Cengage, Books, $196.77; Ginther, Mike, Monthly management fee, $1,000.00; Hawkins, Chlorine, $824.25; Ingles, Amber, Swimming Lesson Refund, $10.00; Kohlman, Bierschbach & Anderson, 2017 Audit, $10,965.00; Lemmon IGA, Supplies, $103.21; Lemmon Pit Stop, Airport charges fuel, $65.77; Montana Dakota Utilities, Electricity, $750.97; Northwest Farm & Home Supplies, Supplies, $500.64; Northwest Pipe Fittings, Inc., Repairs, $20.40; Northwest SD Regional Landfill Assoc., Monthly fees, $9,882.87; Perkins County Finance Office, Law enforcement agreement, $18,875.00; Perkins County Rural Water, August water usage-5836000 gal, $32,112.29; Pelkofer, Tim, Elected Officials Workshop, $86.00; Print Shop, Park Supplies, $16.25; Powderhorn, Budget Meal, $36.30.

Recreation Supply, Pool Supplies, $1,101.00; RI Tec, Supplies, $175.00; Rockmount Research, Supplies, $167.33; Sackmann, Carla, Code enforcement, $750.00; SD Dept. of Public Safety, Reimburse driver's licensing, $310.00; SDS Waste Management, Fees, $100.00; South Dakota Department of Revenue, Water testing, $45.00; SD One Call, $21.00; Southwest Grain, Diesel, $2,001.50; St. Mary's Catholic Church, Gravesite, $5.00; Stocks, Repairs, $294.46; Synchrony/Amazon Bank, Books, $819.22; Taste of Home, Cookbook, $34.98; Tennant's Auto, Repairs, $32.66; Titans Machinery Productivity Plus, Landfill Supplies, $50.00; Titans Machinery, Repairs, $1,022.80; Wheeler Dealer, Mowing, $50.00; Willards Oil, Oil, $480.00; Youth Soccer, 2018 Remittance, $500.00; Zimmerman, Mark, Library Artist 9/10/18-9/14/18, $200.00.

Committee Reports

Chad Abel thanked the Council for his review and noted he is enjoying his job.

Raven Christman shared that Jerry Barlow will be performing at the Lemmon Library on September 11, 2018, at 6:00 p.m.

Lorenz moved, Anderson second to adjourn. President Beer declared the meeting adjourned at 7:00 p.m.

 CITY OF LEMMON

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 JACKIE BEER, Council President

ATTEST:

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ANNETTE DALZELL, Assistant Finance Officer

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