**REGULAR MEETING OF THE CITY COUNCIL**

**LEMMON, SOUTH DAKOTA**

**MONDAY, DECEMBER 4, 2017**

Pursuant to due call and notice thereof, the Regular Meeting of the City Council of Lemmon, South Dakota was held on Monday, December 4, 2017, at 6:00 p.m. in the Council Chambers of City Hall.

Mayor Pinnow and the follow City Council were present: Jill Anderson, Jackie Beer, Jim Lorenz, and Grant Schweitzer. Employees in attendance were: Barb Bartell, Annette Dalzell, Dave Huber, Raven Christman, and City Attorney, Shane Penfield.

Others in attendance were: Dave Johnson, Michael Van Beek, Deputy Sheriff Bill Johnson, LaQuita Shockley, Mike Schweitzer, Deb Ruen, Mike Ginther, and Pat Bootz.

Mayor Pinnow called the meeting to order at 6:00 p.m. The Pledge of Allegiance was recited.

Anderson moved, Beer second to approve the Agenda as presented. All voting “Aye”; motion carried.

Lorenz moved, Schweitzer second to approve the minutes of the November 6, 2017, Regular Meeting. All voting “Aye”; motion carried.

Mayor Pinnow presented the Council with an appointment, Michael Van Beek, to Ward 2 Alderman for the position which has been open since May and the term will expire in May 2018. Beer moved, Anderson second to approve the appointment of Michael Van Beek to Ward 2 as presented. All voting “Aye”; motion carried.

Finance Officer, Bartell administered the Oath of Office. Michael Van Beek was seated at the council table.

Mayor Pinnow presented the updated list of Mayoral Council Committee Appointments. Schweitzer moved, Lorenz second to approve the list as presented. All voting “Aye”; motion carried.

Carla Sackmann entered the meeting at 6:04 p.m.

Lorenz moved, Anderson second to set the special end of the year meeting for Thursday, December 28, 2017, at 12:00 p.m. (noon) at city hall. All voting “Aye”; motion carried.

Anderson moved, Schweitzer second to set the Regular Council Meeting for January 2018 on Tuesday, January 2, 2018, at 6:00 p.m., due to the New Year Holiday. All voting “Aye”; motion carried.

Lorenz moved, Anderson second to allow the Finance Office to advertise the hearing for Temporary Liquor Licenses for R-Bar on February 16-17, 2018, at 6:15 p.m. for a special event at the Beeler Community Center. All voting “Aye”; motion carried.

Beer speaking on behalf of the Finance Committee presented the employee health insurance proposal. Beer moved, Anderson second to approve the recommendation of the Finance Committee to pay 100% of employee health insurance and 0% of family with a plan from Wellmark Blue Cross, Blue Shield which is the current insurance carrier. All voting “Aye”; motion carried.

Carla Sackmann, Code Enforcement Officer, presented her report. Sackmann noted most of her work has been a continuation of the ordinance violations she has been working on in the past. Sackmann did meet with the Ordinance Committee on some changes to various ordinances.

Pat Bootz speaking on behalf of the Airport Committee recommended the renewal of the current contract with Airport Manager, Mike Ginther with no changes. After some discussion, City Attorney, Penfield noted a need for an Executive Session for contractual matters SDCL 1-25-2(3). Beer moved, Anderson second to go into Executive Session at 6:18 p.m.

6:19 p.m. Mayor Pinnow called the meeting out of Executive Session. Schweitzer moved, Beer second to approve the Airport Manager contract with Mike Ginther as presented with no changes. All voting “Aye”; motion carried.

Beer speaking on behalf of the Ordinance Committee recommends the change of Ordinance #6.0711 to have the ordinance read grass 6 inches instead of the current 8 inches. Beer moved, Anderson second to have the first reading of Ordinance #6.0711. On a roll call vote, all voting “Aye”; motion carried.

Schweitzer moved, Anderson second to approve the first reading of Ordinance #6.0711 as presented. On a roll call vote, all voting “Aye”; motion carried.

Beer noted the Ordinance Committee recommends the change of Ordinance #18.0104 to have all trees trimmed to 16 feet above streets and alleys to replace the current height of 8 feet over city sidewalks and 12 feet over streets and alleys. Beer moved, Anderson second to have the first reading of Ordinance #18.0104. On a roll call vote, all voting “Aye”; motion carried.

Lorenz moved, Anderson second to approve the first reading of Ordinance #18.0104 as presented. On a roll call vote, all voting “Aye”; motion carried.

Beer presented a change in Ordinance #2.0206 to increase the fee for building permits. It was noted that much research was done to compare the fees to other communities of similar size. Beer moved, Anderson second to have the first reading of Ordinance #2.0206 to read as follows:

$0-$1000.00/$30.00; $1001.00-$5,000.00/$75.00; $5001.00-$10,000.00/$150.00; $10,001.00-$25,000.00/$187.50; $25,001-$50,000.00/$250.00; $50,001.00-$100,000.00/$500.00; $100,001.00-$300,000.00/$750.00; $300,001.00-$500,000.00/$1,250.00; $500,001.00 and up/.25% of the amount of the project. On a roll call vote, all voting “Aye”; motion carried.

Anderson moved, Lorenz second to approve the first reading of Ordinance #2.0206 as presented. On a roll call vote, all voting “Aye”; motion carried.

Mayor Pinnow read the letter of retirement of Finance Officer, Barb Bartell, which will be effective on February 28, 2018. Mayor Pinnow thanked Bartell for her years of dedicated service to the City of Lemmon and giving credit for very good audit reports over the years. With regret, Anderson moved, Lorenz second to accept the letter of retirement of Bartell. The Council all thanked her for years of service. Bartell addressed the Council noting she truly enjoyed the job and is ready for retirement. All voting “Aye”; motion carried.

Anderson moved, Schweitzer second to allow the Finance Office to advertise for the position of Finance Officer. All voting “Aye”; motion carried. Mayor Pinnow noted that he as well as the President and Vice President of the Council will draft the job opening advertisement and do the interviewing. Mayor Pinnow noted this it is an appointed position with council approval. The goal will be to have someone in place 30 days prior to the retirement for training.

Dave Johnson representing LACED spoke to the council about the old Jerry’s Hardware building on Main Street and the possibility of someone having a proposal for the building. Currently the City of Lemmon owns the building, however LACED is going to pay to have an inspection of the building checking for lead paint and asbestos. Mayor Pinnow asked Johnson to stay in touch with the council for further action on the building.

Anderson moved, Beer second to approve claims as presented. All voting “Aye”; motion carried.

Mayor/Council, $900.00; Finance, $5,289.82; Fire Department, $550.00; Streets, $8,498.60; X-mas lights, $79.14; Street Sweeping, $524.75; Landfill, $1,311.20; General Parks, $585.22; Cemetery, $70.00; Library, $1,591.36; Water, $4,463.70; Sewer, $413.91.

AFLAC, Premiums withheld, $318.24; Dacotah Bank, Pet Park Credit Card fees, $14.95; Dacotah Bank, Payroll fee, $11.25; Dacotah Bank, Payroll taxes, $5,388.01; Delta Dental, Premiums, $286.67; Montana Dakota Utilities, Electricity, $3,131.28; Slope Electric, Lagoon Electricity, $54.22; South Dakota Retirement Systems, Retirement contributions, $2,529.01; Wellmark, Health insurance, $5,971.41.

A,B&C Building, 8.6 ton of coal @ $146.00/ton, $1,255.60; Acme Tools, Landfill supplies, $163.99; Adapco, Supplies, $2,183.55; B&H Sanitation, LLC, Garbage contract, $4,650.00; Center Point LP, Books, $143.02; Christman, Raven, Cleaning Contract, $200.00; Custom 101 Construction, LLC, Repairs at baseball field, $1,744.90; Dacotah Bank Visa, Supplies, $186.81; Dakota Auto Parts, Bulb, $159.79; Dakota Farm Equipment, Inc., Repairs/supplies, $1,038.74; Dakota Herald, Monthly costs/legals, $245.00; Dakota's Propane Gas Coop., Propane, $851.50; Dale Rivinius Tilling & Mowing, Cemetery work, $862.00; G&O Paper & Supplies, Paper products, $70.30; Gale/Cengage, Books, $229.61; Ginther, Mike, Management fee, $1,000.00; Grainger, Supplies, $135.25; Grand Electric, Electricity, $259.25.

Hoffman Construction, Gravel & hauling - 14 loads, $4,480.00; Huber, Dave, Clothing allowance, $200.00; Lemmon IGA, Supplies, $153.50; Metering & Technology Solutions, Water supplies, $206.40; Montana Dakota Utilities, Electricity, $926.98; Northwest Farm & Home, Supplies/Repairs, $1,131.89; Northwest Pipe Fittings, Water supplies, $192.32; Northwest SD Regional Landfill Assoc, Monthly garbage fees, $9,595.14; Perkins County Finance Office, Contract, $18,875.00; Perkins County Rural Water, Water Usage, $14,565.98; Postmaster, Postage for w,s&g, $2,720.00; Petty Cash, Postage, etc., $20.15; Principal Financial Group, Life insurance, $139.92; Riteway, Utility cards, $683.17.

Sackmann, Carla, Enforcement Officer, $750.00; Sackmann, Jeff, Mowing, $100.00; SD Dept. of Public Safety, Driver's licenses, $615.00; South Dakota Dept. of Revenue, Sales tax & water tests, $1,059.75; South Dakota One-Call, 7locates, $7.35; St. Mary's Church, Graves, $10.00; Stock's Electric, Repairs/supplies, $221.11; Stock's Electric, Landfill exhaust fan, $8,285.00; Synchrony Bank/Amazon, Books, $399.60; Tennant's Auto, Repairs, $309.49; The Current Connection, Supplies, $97.46; TK Diesel, Repairs, $394.22; Van Beek, John, Clothing allowance, $200.00; West River Cooperative Telephone Co., Phone charges, $658.62; Willard's Oil, Water pump fuel, $597.50.

Committee Reports

No reports were given.

Lorenz moved, Beer second to adjourn. Mayor Pinnow declared the meeting adjourned at 6:52 p.m.

 CITY OF LEMMON

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 NEAL PINNOW, Mayor

ATTEST:

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ANNETTE DALZELL, Assistant Finance Officer

Published once at an approximate cost of \_\_\_\_\_\_\_\_\_\_\_\_\_.